

Welcome to the Spring 2024 edition!

This term is a key time of year for many students. For those students planning to take an apprenticeship, we have included a wide range of opportunities, from McLaren to Pfizer to Hays Travel, there is something for everyone.

This is also an important time of year for key stage 3 students choosing their GCSE Options. We have some helpful information and advice on page 8.

You will also find details for career events, fairs and webinars. Such research activities can be a brilliant starting place to help young people generate ideas and gain more insight into particular industries, as well as the ever-changing world of work.

This is a reminder that if you are a year 11 or year 13 student with no plans or applications for after you finish school, it's important you get support if you are stuck or uninspired. Speak to your careers teacher in your school and check out the Innervate Career Services website for support on your options <https://innervatecareers.co.uk>

Best wishes

Natalie Papworth
 Founding Director
 Innervate Careers

Key Features: Opportunities, Events, Apprenticeship & Employability Focus:

• Events

- London Film & TV Job Fair
- The National Apprenticeship Show
- Guildford Careers Fair
- Reading Fair
- Guildford Games Festival
- Pilot Careers Live
- London Job Show
- Future events to look out for
- Advice Tips, Skills & courses for the Future

• Insight Webinars

- RHS Careers in Horticulture
- JLR Automotive Apprenticeships
- NAO Accountancy Opportunities
- Try a Trade Apprenticeships
- How to find and apply for Apprenticeships
- How to impress in the application process

• School and College Free Resources, Events for Careers & Employability

- Year 8 & 9's Choosing your GCSE Options
- All about Apprenticeships
- Current apprenticeship snapshots & search websites
- Preparing for an Interview Tips and Resources
- Labour Market - Careerometer

INFORMATION

RESOURCES

CONTACT

Up to date Careers News, Information & Opportunities



Schools



Teachers



Young people



Career advisers



Parents/Carers

Events & Opportunities



Parents/Carers



Young people



Teachers



Why are Career Fairs Important for Students?

Career fairs are a great opportunity for students to know more about future employees. You'll learn something new about the companies presented there, are able to ask questions and could even get a job.

Information about the Industry: Learn about different industries, talk to companies to gain an insight, finding out what appeals and what may not!

Networking: Gain future contacts, information

Confidence Boost: Talking to employers, asking questions provides experience and an understanding of what skills, abilities they may be looking for.

Potential Future Employment: a job interview is one of the main reasons to attend a career fair: even if you won't get hired, you'll at least receive valuable experience and will be more prepared to other job interviews in the future. However, in order to succeed at one or at least to be invited to it, you have to prepare as well as possible: dress properly, collect all the certifications and other documents that demonstrate your strong knowledge of various skills and don't forget to take your CV with you.



Jobs | Recruiters | Agencies | Internships | Resources

Sat, 24 Feb 2024 11:00 - 18:00 GMT

Byron Hall

Christchurch Avenue Harrow HA3 5BD

From £22.55

Get tickets

GAIN AN INSIGHT TO THE FILM & TV INDUSTRY RECRUITMENT TO HELP BUILD ON YOUR FUTURE PROFILE

On the day you will be able to:

- Talk to employers, recruiters and agents face to face
- Discover the range of options there are when looking for work in the Film & TV industry in London
- Network with hundreds of filmmakers and building lasting relationships that will help you build your career
- Have a professional take a look at your CV and give you tips on how to improve.
- Have a mini interview on the spot instead of relying solely on a 2 page CV

The National Apprenticeship Show
Trade Show
LONDON & SE 1-3 MARCH 2023
27 - 28 Feb 2024 Add To Calendar
Sandown Park Racecourse, Esher, UK Get Directions

Opening Dates & Times:

Tuesday 27 February 2024 10:00 – 14:30

Wednesday 28 February 2024 10:00 – 14:30

About the Event

The National Apprenticeship Show – London & South East is the perfect event for School and College leavers, as well as young adults, to discover more about Apprenticeships across the region.

Taking place at **Sandown Park Racecourse** in Surrey, this event welcomes visitors and Exhibitors from all London Boroughs, Surrey, Brent, Croydon, Sussex, Hertfordshire, Hampshire and Kent.

[For information and to register click here](#)



The Guildford Careers Fair will offer candidates from all backgrounds, experience and education levels the opportunity to speak to representatives from an abundance of local employers, all in one place.

Venue: G Live Guildford Arts Centre, London Road, Guildford GU1 2AA

Wednesday 28 February 2024, 10.00-14.00

By participating in the Guildford Careers Fair, you will have the chance to explore a wide variety of organisations and job roles, which can save you a significant amount of time compared to submitting online applications. Instead, you can engage in direct conversations with employers to gain valuable insights into their company culture, benefits, and hiring requirements.

What type of companies usually exhibit?

Exhibitors typically hail from a diverse array of sectors, including finance, education, sales and marketing, motoring, human resources, IT, healthcare, tourism, commercial real estate, biochemistry, electronics, manufacturing, hospitality, social work, events management, retail, job boards, supermarkets, banking, and pharmaceuticals. Click on link below to find out exactly who is hiring at this event.

[For information and to register click here](#)

Events & Opportunities



Parents/Carers



Young people



Teachers



Wednesday, 6 March

Reading Careers Fair



The Reading Careers Fair will offer candidates from all backgrounds, experience and education levels the opportunity to speak to representatives from an abundance of local employers, all in one place.

Wednesday 6 March 2024 10.00-14.00

Venue: Pentahotel, Oxford Road, Reading RG1 7RH

What type of companies usually exhibit?

Exhibitors typically hail from a diverse array of sectors, including finance, education, sales and marketing, motoring, human resources, IT, healthcare, tourism, commercial real estate, biochemistry, electronics, manufacturing, hospitality, social work, events management, retail, job boards, supermarkets, banking, and pharmaceuticals. Contact us to find out exactly who is hiring at this event.

[For information and to register click here](#)



PILOT CAREERS LIVE

London
20th April 2024

Book now, tickets are valid all day! Pilot Careers Live at London Heathrow on 20 April 2024, 09:30 - 16:30.

Pilot Careers Live gives you access to **everything** you need to know about a career as a professional pilot

**Pilot Careers Live London
20 April 2024
Sofitel Hotel, T5
London Heathrow Airport**

Meet the industry's leading training organisations, airlines and much more: Click Book tickets now to register a place

[Book tickets now! →](#)

LONDON JOB SHOW *Westfield*
LONDON W12

26th & 27th April 2024 at Westfield Shepherds Bush

Fast-track your job search at London's biggest career event

Meet top employers face to face and apply directly for thousands of vacancies across Central and Greater London.

On 26th & 27th April 2024, the London Job Show is showcasing thousands of employment and training opportunities – from senior management positions, to mid-level roles, to entry level, graduate schemes, and apprenticeships. There is something for everyone at London's favourite careers fair.

Register for FREE in this link here – **26th & 27th April 2024**

Visit: [London's Biggest & Best Careers Fair | London Job Show 2024/](#) to register free



guildford games festival
2024

16 February 2024 @ GLive Guildford



2024 Guildford.Games Festival - 16 February 2024

[Guildford.Games](#) Ltd (G.G) is excited to be holding their annual Guildford.Games Festival on 16th February 2024 at GLive. The Guildford.Games Festival will be completely free to attend, offering students and budding developers the chance to meet and talk with established developers, get hands on with games and attend panels & talks.



University Open Days & Taster Days

To find out about university open days go direct to their website. You can also click on icons below to search for University open and taster days



Events & Opportunities



Parents/Carers



Young people



Teachers



FUTURE EVENTS TO LOOK OUT FOR 2024

22 - 23 Nov 2024

Skills London 2024

Skills London will be offering live jobs, training, and apprenticeship opportunities under one roof. The event is free to attend, inclusive and connects thousands of young people with potential employers, as well as education and skills providers, to give practical advice and information, helping them discover a future that works.

[Skills London \(Nov 2024\)](#), [London UK - Trade Show \(10times.com\)](#)

ADVICE, TIPS, SKILLS BUILDING FOR THE FUTURE



Free Online Skills & Careers Courses

Aged 14-24? Boost Your Skills And Careers Confidence With Online Training & Guides



Journey To Work

Aged 17+? This free online course helps you build skills and careers confidence.

[TRY THIS COURSE](#)

Preparing For Your Future

Aged 14-16? This free course helps you build skills and careers confidence.

[TRY THIS COURSE](#)

In Apprenticeships

We've partnered with The Careers & Enterprise Company to help apprentices during training.

[TRY THIS COURSE](#)

What Next?

15 & 16 NOVEMBER 2024 | OLYMPIA LONDON

15 & 16 Nov 2024 Who will be there Book Tickets

15 & 16 NOV 2024

Opening times

Friday: 09:30 - 15:00

Saturday: 10:00 - 16:00

MEET THE UK'S TOP EMPLOYERS AND UNIVERSITIES

[Event - 15 & 16 November 2024 | What Next? \(whatcareerlive.co.uk\)](#)

... and watch out for:

- Reading Careers Fair 15 August
- Guildford G Live 30 August
- London Jobs Fair 30 October
- National Apprenticeship Fair 5 November
- What University Live 15 & 16 November
- Skills London ExCeL 22 & 23 November

Checktrade



Are you interested in Construction? Wish to learn a trade?

About Checktrade's Get In Programme:

About Apprenticeships and Checktrade are looking for young people aged 16 to 25 who want to take control of their own futures.

Powered by Checktrade, Get In aims to help connect you with a world of limitless possibilities in the trades for information:

- [Essential apprenticeship information to know before applying.](#)
- [Apprenticeship training examples: what do apprentices learn?](#)
- [Apprenticeship Application Seven tips for success.](#)

If you are interested and wish to find out more, upload your CV, gain tips for applying for apprenticeships follow the following links:

[Get Involved Upload your CV to the jobs board](#) – you'll be sent useful info and the lowdown on all you need to know about trade apprenticeships.

Insight Webinars



Parents/Carers



Young people



Teachers



Horticulture



Putting the 'Green' in Green Skills: Discover Plant-Based Careers in Horticulture!

Join us on our webinar where you'll hear from people working at the Royal Horticultural Society (RHS) about finding your career in horticulture.

You will also get to hear of opportunities to gain more practical experience prior to looking for entry-level positions and training at the RHS, **such as work experience, volunteering, and paid internships** in the Royal Horticultural Society's **world-class garden and science teams**.

When: 5th March 2024

Time: 6:30-7:15pm

[Register here](#)

Accounting, Finance & Banking



National Audit Office

Accountancy Apprenticeship Opportunities with the NAO

Are you finishing school this year and considering a different pathway to university? Do you want to find out more about how you can gain a fully-funded professional accountancy qualification, work experience and a competitive salary all at the same time?

If so, then why not come along to our virtual webinar with National Audit Office!

When: 20th Feb 2024

Time: 6:30-7:15pm

[Register here](#)

Automotive



Apprenticeships at JLR

An apprenticeship programme at JLR opens doors to automotive innovation and technology, enhancing your skills and experience for the future. Join our webinar to hear more about our apprentice roles at JLR, meet our apprentices and understand the benefits of joining as an apprentice alongside some tips to help you succeed in making an application.

On: 12th March 2024

At: 6.30 - 7.15pm

[Register here](#)

Construction

Cheekatrade



Try a Trade: Employer perspective - the benefits of apprenticeships

May 15, 2024 03:30 PM in London

Hear from a panel of employers working in the domestic trades sector discussing the importance and benefit of apprenticeships for their workforce, why they invest in apprentices and how young people interested in a career in domestic trades can apply and stand out in the application process.

[Register here](#)



How to find and apply for apprenticeships

Feb 29, 2024 03:30 PM in London

A step-by-step guide to the different vacancy platforms for apprenticeships, including Find an Apprenticeship, and tips for supporting your students/child during the application process.

[Register here](#)



How to impress in the application process

Mar 21, 2024 03:30 PM in London

Want some top tips from current apprentices and apprentice employers? Hear directly about the best ways to impress in the apprenticeship recruitment process.

[Register here](#)



Parents/Carers



Teachers

School/College Resources/Events for Careers & Employability



Young people

Careers Exploration Class Activities for years 7-11

Students research and identify a career and career path that interests them. With your class, brainstorm a list of sources where they find out information about careers and how to get into them.

<https://cascaid.co.uk/wp-content/uploads/2022/03/Career-Explorations-EBook-UK-FINAL.pdf>

STEM Resources, Speakers for Schools



Natural Environment Research Council



Unleashing the Power of STEM in Environmental Sciences: A Journey of Discovery and Innovation

Exciting Activities Planned for 2024: A Dual-Thrill Adventure Exploring Environmental Sciences!

- School Visits:** Unveiling the Magic of STEM in Environmental Sciences Join us as we embark on a thrilling journey to schools across SE England, led by our passionate STEM Ambassadors. We're not just visiting; we're bringing a festival of knowledge and inspiration right to your doorstep. Imagine an assembly where the wonders of STEM come alive, potentially reaching even more minds through virtual technology.
- Summer School:** A Hands-On Experience in University Research Life Picture this: 40 students, 10 schools, 2 transformative days at the University of Reading. It's not just a visit; it's an immersive experience in the heart of environmental science. Field trips, seminars, labs – this is where future environmental scientists are born.

Your School's Role in This Exciting Journey Here's how your school can be a part of this groundbreaking initiative:

- **Set the Stage:** Help us lock in the dates for our visits, especially during the vibrant Science Week (8–17 March) and beyond.
- **Spot the Talent:** Assist us in identifying the bright minds in A-level Maths and other STEM subjects.
- **Gather Insights:** Facilitate surveys to gauge students' interests and understanding of environmental sciences.
- **Nurture Future Scientists:** Select students for a group essay challenge, mentored by our PhD STEM Ambassadors and industry STEM Ambassadors, to explore the significance of STEM in environmental sciences.

CONTACT: Oscar Martínez-Alvarado
o.martinezalvarado@reading.ac.uk University of Reading
Dr Ajay Sharman a.sharman@stem.org.uk, STEM Learning



The Young Reporter Scheme



The Young Reporter scheme is a schools programme giving students aged 14-18 an opportunity to write for a real live online newspaper. The programme runs for eight months during the school term, with various opportunities offered along the way.

At the end of the scheme students are judged on the articles they have submitted throughout the year and an awards ceremony is held for the winners.

The scheme is open to Years 10, 11, 12 and 13 and students start their 'writing career' uploading articles directly onto the Newsquest websites, within specified deadlines and categories.

What is involved?

- Students sign up for eight months writing one article per month
- ALL articles are published on our online newspapers
- The scheme runs from September through to April of each academic year
- All those completing the scheme receive a written recommendation
- At the end of the scheme, there is a chance to go forward and compete for prizes
- Winners receive an undergraduate day at a London University
- Top thirty-three students attend a Media Award Ceremony
- One student from each age group becomes the face of Young Reporter for the next year
- Students doing Duke of Edinburgh can do the scheme as one of their skills
- <https://www.youngreporter.co.uk/> for information, events and registration.

Surrey County Council Careers Hub

For additional resources and events.

Follow this web link: [Surrey Careers Hub Resources Board \(padlet.com\)](https://www.youngreporter.co.uk/)



surreycareershubs + 3 • 5d

Surrey Careers Hub Resources Board

Parents/Carers  **School/College & Parent Resources/Events for Careers & Employability**  



THE CAREERS & ENTERPRISE COMPANY Resource Directory

The Surrey careers Hub now has a list of **Industry Champions**, business people who are happy to help with careers events. It is only a short list at the moment but constantly growing. See link below to a document for you to list your upcoming events (as far in advance as you like) where you would like support from these fantastic volunteers. **Please complete and return it and they will then share all events with their champions.** <https://forms.office.com/e/zbTdxYHs53> (one form for each event please!)



SEN Leads Career Support for Post 16+

The Aspiring Prospects Life Skills Programme for young people aged between 17 and 24, teaches life skills but uses the lens of employment and employability to do so. The aim of the programme is to support young people to establish a firm foundation of knowledge, skills, and experiences that will help prepare them for adulthood and the workplace.

The Aspiring Prospects programme offers young people a new and innovative approach to learning life skills, whilst at the same time developing skills and experiences that employers value. To be eligible for the programme students will need to be aged between 17-24 and have an Education Health & Care Plan (EHCP) issued by Surrey County Council.

To find out more visit: <https://activeprospects.org.uk/what-we-do/training-employment-volunteering/> with information on their 1 to 2 year provision to support young people, how to refer. Programmes start in September each year. Places are still available on their 2024 programme:

Amazing Apprenticeships

Apprenticeship Resources

Film for assemblies educational settings:



WATCH

Understanding Apprenticeships animated film answers some of the key questions around apprenticeships and covers what to expect, the benefits of apprenticeships and the range of opportunities available.

WATCH THE FILM

For Parents & Carers:



LISTEN

The Parents Perspective Podcast, hosted by Rachel Burden, is an engaging podcast series for parents and carers, helping them to support their children with careers advice and guidance from a variety of expert speakers.

LISTEN NOW



READ

The Parents & Carers Pack is a monthly magazine containing the latest apprenticeship information, advice and case studies for parents and carers, supported by the Education and Skills Funding Agency.

READ THE LATEST PACK



DO

The Parents' Guide to Apprenticeships helps parents and carers to explore the world of apprenticeships with their child, understand the range of resources and support services available to them, and how to access them.

DOWNLOAD THE GUIDE

Skills required to be a successful Aspiring Prospect:

- + You will be caring, kind and respectful of others
- + You will commit to working with other young people, as part of a team, completing a number of group work projects
- + You will take an active role in supporting yourself and other young people to achieve work and life goals
- + You will be willing to try new things, push yourself and work through challenges.
- + You will commit to attending and completing several work placements over the year
- + You will commit to building excellent relationships with all colleagues – peers, programme staff, other key professionals
- + You will be ambitious, and enthusiastic about learning skills for work and life
- + You will play your part in creating a safe and supportive training and learning environment

In return for your commitment and effort the Aspiring Prospects team will support you to:

- + Develop employability skills and experience
- + Build your personal promotion skills, to help you impress potential employers when applying for jobs
- + Gain an understanding of what Work and Life Balance means, why it is important, and how to achieve it
- + Develop health and wellbeing knowledge and awareness, to prepare for life in and outside of the workplace



Other benefits:

- + eLearning & face-to-face training
- + Opportunities to work with and learn from business professionals
- + Mindful and supportive programme team
- + 8 weeks holiday
- + Lots of fun, laughter, banter
- + End of year awards

If you would like to learn more or apply to join this fantastic training opportunity please call 01737 924 084 and ask to speak to the Aspiring Prospects team.

Good luck!!



Year's 8 & 9 Choosing your GCSE Options



The future seems so far away.... it is important to think about how your subjects connect to your future career potential....



If you have a career in mind, what skills do you need to develop?



If you don't know what you want to do, what skills appeal to you: creative, logical problem solving, teamwork, leadership....?



Which subjects will help develop these skills?

Helping you decide... consider the following:

- What are your favourite subjects?
- Which subjects do you get good/ strong grades in?
- Which subjects do you learn best in?
- What are your least favourite subjects?
- Which subjects do you get low grades in?
- Which subjects do you struggle with?
- Do you have a career in mind?
- If so, what GCSE subjects will be helpful or you need to take?
- If not, with your favourite and best subjects, what possible careers could you do?
- Do you have any questions for your teachers?



History

Law and written/research-based careers

Geography

Can be helpful for science-based careers but also careers concerned with the issues that affect people and our planet

Religious Studies

Ethics & Philosophy – critical thinking & logical thought: law, education, politics or business

Art & Design

Graphic designer and games designer, fashion designer and even architect –**art or graphics or design technology** to build portfolio to study at A level/ 6th form

Drama

Helpful for performing arts, public speaking – business, government and politics, law, creative industries, teamwork and devising

Music

Performance, education, creative media and computer games, creative industries, teamwork and devising

Sport/ PE

Coaching, teaching, science-related careers, physiotherapy, psychology, leadership, team-work

Computing/IT

Cyber security, high-tech companies, artificial intelligence. Develops logical planning, maths skills, programming and other technical skills.

Business

Business related careers such as marketing, HR, Finance, law, running your own business, further study – economics

Food Preparation & Nutrition

Combines food science, nutrition and healthy eating and can lead to careers designing food, working as a chef, working in the huge industry of food distribution or as a food nutritionist

Languages

Desired by many businesses and industries. Can be helpful for many careers

Science

To access many science based careers such as medicine, dentist, engineering, biochemist, marine biologist, even Psychology you need to get high grades at GCSE

Maths

Can lead to whole range of different careers and is essential for Science, Finance related careers, as well as some design related careers such as Architecture

English

Not just for poets! Journalists, lawyers, investigators, writers, advertising and marketing

Make good decisions

- **Consider your initial interests** and think about why this subject interests you?
- **Get further information.** Is it what you expected? Are you basing your decisions on reality?
- **Think about the potential of your options.** How will it help you in the future?

If you have career ideas does this subject help?

If you don't have any career ideas does this subject keep many careers open

- **Consider the pros and cons.** What are the good reasons to go for this subject and the reasons not to.

Which list is longer? Does this give you a decision?

Explore career ideas:



Career research: websites and on-line resources

National Careers Service



PROSPECTS

Careerpilot



Your personal network

Ask for help and support

- Older siblings/ friends
- Career adviser
- Older siblings/ friends
- Career adviser



Parents/Carers

All About Apprenticeships



Young people



Apprenticeships

If you are one of the many young people interested in apprenticeships, now is the time to be actively looking for opportunities as many companies are launching their schemes for young people finishing school this summer

What is an Apprenticeship?

- As an apprentice you work for an employer
- Get paid to work and undergo a period of training where you will learn a particular workplace skill or set of skills
- Work towards a qualification which you can use to access future jobs
- Apprenticeships last between 1 and 5 years
- Apprenticeships can go onto a further level of training or secure a job in a relevant industry
- Guaranteed at least £3.50 per hour – it's not uncommon to be earning in the region of £150 to £260 per week for an advanced apprenticeship
- Salaries for higher apprenticeships usually progresses year on year starting between £7-20K and completing on £18 to £26K

Apprenticeship Levels

LEVEL 5

Proven experience in the Subject or qualifications at Level 4 or 4 required

QUALIFICATIONS

Degrees

DEGREE

APPRENTICESHIPS

LEVEL 4

Advanced Level qualification Or substantial experience In the subject is required

QUALIFICATIONS

foundation Degrees, HNCs, HNDs

HIGHER

APPRENTICESHIPS

LEVEL 3

Advanced Level Qualifications or experience In the subject is required

QUALIFICATIONS

A Levels, NVQs, National Diplomas and Certificates Access to HE

ADVANCED

APPRENTICESHIPS

LEVEL 2

Intermediate Level where Some experience may Be required

QUALIFICATIONS

GCSEs (Grade 4-9) NVQs First Diploma

APPRENTICESHIPS & TRAINEESHIPS

LEVEL 1

Foundation Level with Entry Level Qualification or for Beginners with limited Previous experience

QUALIFICATIONS

NVQs, Introduction Diploma GCSEs (Grade 1-3)

TRAINEESHIPS

ENTRY LEVEL

No Qualifications Previous experience needed

QUALIFICATIONS

Basic literacy and numeracy and other awards

Is an apprenticeship right for me?

Yes

- ▶ if you want to go out to work
- ▶ if you want to learn but be in the workplace
- ▶ if you want further vocational qualifications
- ▶ if you are interested in the types of apprenticeships available

No

- ▶ if you are best suited to purely academic learning/ academic career
- ▶ if the career you have identified requires an academic qualification/ degree
- ▶ if you do not feel ready for the working world –longer days, less holidays, boss, customers/ clients

How can I find out about apprenticeships?



Over the following pages we have listed lots of current apprenticeship opportunities but here are some key websites:

<https://www.findapprenticeship.service.gov.uk/apprenticeshipsearch>

<https://www.notgoingtouni.co.uk/> Not going to Uni website with advertised apprenticeships

<https://www.indeed.co.uk/Apprenticeships-jobs> Indeed website

<https://www.getmyfirstjob.co.uk/> Apprenticeship search

<https://www.e4s.co.uk/> Student job search site

Particularly helpful for 6th form students:

<https://www.allaboutschoollavers.co.uk/>

<https://www.studentladder.co.uk/>

For support, advice, application and interview help, as well as opportunities:

<https://successatschool.org/advice/apprenticeships>

<https://amazingapprenticeships.com/vacancies/>



APPRENTIVIA

A next-generation, video-focused advertising agency specialising in apprenticeships with apps interview/application support and vacancies : <https://www.apprentivia.com/>



Parents/Carers

Live

Apprenticeship Snapshot



Young people

“intouch”



Higher & Degree Apprenticeship Listing



Click link to download the latest UK Listing:
<https://amazingapprenticeships.com/higher-degree-listing/>

Business & Administration



Business Support Apprenticeship Level 3

As a Business Support Apprentice you'll be enrolled onto a Level 3 apprenticeship in Business Administration, giving you the opportunity to earn whilst you learn. You'll work closely with the Transportation team to support in keeping over 27,000km of roads flowing across the UK. Your day to day will include:

- Providing high quality administrative services to the wider team
- Taking ownership of various projects/programmes
- Planning and organising travel
- Maintaining records and storing them in the correct manner. [Click here for Information and to apply](#)

Retail



Aldi Apprenticeships Levels 2 & 3

Live Opportunities

(100 available in Surrey)

Career Starter Stores Level 2

For applicants with no previous qualifications you can apply for a Level 2 Retailer Apprenticeship which takes around 12-15 months to complete. You will also complete Functional Skills at Level 2 alongside this.

Store Management Apprenticeship Level 3

For applicants that already have their GCSE's in Maths and English at Grade C or above (or equivalents) you can apply for their Store Management Apprenticeship programme. You will complete both Level 2 Retailer and Level 3 Retail Team Leader which takes up to 36 months to complete.

Visit: [Stores Apprenticeship](#) | [Aldi Recruitment UK](#) for information and to search for a local area role:
[Job Search](#) | [Aldi Recruitment UK](#)

Automotive



Machining Apprenticeship Level 2

You will be part of a large team of skilled machinists working at pace to deliver precision engineered metallics, driving performance on track throughout the season. During the build season you will be responsible for setting and operating multi-axis machines to produce complex parts with diligence, playing your part in the demanding task of building a new race car. You will become qualified and use your newly development knowledge and skills on CNC machining centres to manufacture car components, pit equipment and parts for our Heritage cars. McLaren has a formidable history – come and be part of our future success! [Click here for information and to apply](#)

Utilities



Thames Water Apprenticeships

Deadlines range from Feb – Mar 2024

Thames Water apprenticeship schemes are now open with apprenticeships covering

- electrical technician,
- mechanical technician,
- project management and
- engineering

Offering various positions at level 3 to degree in various locations including Camberley, Surrey, Hammersmith and Guildford

Visit: [Current opportunities \(thameswater.co.uk\)](https://thameswater.co.uk)

Hair & Beauty

Apprentice Careers at



HAIR + BEAUTY | SINCE 1994

APPLY NOW

Construction, Engineering at Atkins Levels 6



Member of the SNC-Lavalin Group

Civil Engineering for Transportation – Leatherhead Office
[Leatherhead - Apprenticeship Programme 2024 job in Leatherhead](#) | [AtkinsRéalis Early Careers \(atkinsrealis.com\)](https://atkinsrealis.com)



Live Apprenticeship Snapshot



Horticulture



RHS

**Horticulture Apprentice
Wisley Gardens**
Closing Date: 01/03/2024
Start Date: August 2024

About the Apprenticeship

Are you interested in plants, gardening or horticulture, but new to the industry? Apprenticeships at RHS Garden Wisley. Horticultural Operative Apprenticeship Level 2
Arborist Apprenticeship level 2

[RHS Apprenticeships / RHS Gardening](#)

Childcare

Busy Bees Early Years & Childcare Apprenticeships
Education and Training Deadline: 28 Feb 2024

Early Years Apprenticeship open covering:

- West Byfleet
- Woking
- Thames Ditton
- Lightwater
- Twickenham
- Guildford
- Heathrow

[Click here to view vacancies and apply:](#)



Childcare Apprenticeships
Levels 2 & 3

[Nursery Apprenticeships |](#)

[Apprenticeships in London, Surrey & Kent \(fennies.com\)](#)

Business, Finance, Engineering, IT at BP



BP apprenticeships are now open

Still accepting applications for:

[Applications Support Lead Foundation Apprenticeship](#)
[Digital Business Accelerator](#)

Business & Science Research at Pfizer



Pfizer's apprenticeship schemes range from level 2 to level 7, and last between 12 months and five years. You can choose one that's just right for you. Here are just some of the areas in which Pfizer offer Apprenticeships:

- HR
- Engineering
- Technician Scientist
- Laboratory Scientist
- Marketing
- Digital Marketing
- Project Management
- Business Administration
- Procurement
- Finance
- Legal
- Science Manufacturing Technician

Pfizer's apprenticeship scheme, run in partnership with Cogent

Skills: **Deadline for current vacancies : Feb to March 2024**
[Click here to view vacancies and apply:](#)

Accounting, Finance & Banking



Accounting Apprenticeships

Accounting Apprenticeship Opportunities September 2024

Location: TWP are currently recruiting apprentices to join their Weybridge and Cranleigh Surrey offices.

Eligibility: Apprentices will need 112 UCAS points across 3 A Levels or equivalent and Maths GCSE – 9 to 7 pass minimum.

[Accounts Trainee Apprenticeship](#)
[Audit Trainee Apprenticeship](#)
[Private Client Tax Trainee Apprenticeship](#)

Click here for information on current apprenticeships and to apply – <https://www.twpaccounting.co.uk/about-us/careers>



[Audit School Leaver Apprenticeship Programme](#)
[Tax School Leaver Apprenticeship Programme](#)



Parents/Carers

Surrey Apprenticeships Snapshot



Young people



<https://www.gov.uk/apply-apprenticeship>

Construction

[Carpentry & Joinery Apprentice](#)

WATES PROPERTY SERVICES LIMITED
(Added 5 days ago - 1 position available)

We have an exciting opportunity for a Carpentry and Joinery Apprentice to work on our sites around London As a Carpenter and Joinery Apprentice, you will have the opportunity to work both independently and as part of our fun and diverse team of tradespeople.

Closing date: 31 Mar 2024

Possible start date: 05 Aug 2024

[Click here](#)

[Electrician Apprentice](#)

R B EMERSON LIMITED
(Added 16 Jan 2024 - 3 positions available)

As an Electrician Apprentice you will be working alongside a qualified Electrician. This is a unique opportunity to develop new skills at the same time as doing work you can be proud of. We have a services portfolio that allows us to extend quality workmanship and project management right across the Electrical industry.

Closing date: 31 Mar 2024

Possible start date: 10 Sep 2024

[Click here](#)

[Apprentice Bricklayer](#)

Barratt Homes
(Added 7 days ago - 1 position available)

You will work with experienced trade specialists towards gaining a level 2 Bricklayer Apprenticeship qualification with a highly reputable national construction company. Your training will be on site and in block weeks at college.

Closing date: 31 Jul 2024

Possible start date: 01 Sep 2024

[Click here](#)

Travel & Tourism

[Apprentice Travel Consultant - Maidenhead](#)

HAYS TRAVEL LIMITED
(Added 09 Jan 2024 - 1 position available)

Hays Travel apprenticeships are an exciting and credible alternative to other educational routes, where you will still continue your studies working towards a nationally recognised apprenticeship programme. Alongside valuable on-the-job experience, you'll also get a salary at the end of every month!

Closing date: 17 May 2024

Possible start date: 12 Aug 2024

[Click here](#)

Childcare

[Childcare Apprentice](#)

COLLEGE TOWN MONTESSORI NURSERY SCHOOL LTD
(Added 06 Apr 2023 - 1 position available)

You will work four days a week at your nursery setting as a nursery assistant, gaining your practical experience. This will involve a range of activities from arts and crafts to singing and outdoor play. You will then attend college once a week.

Closing date: 31 Jul 2024

Possible start date: 01 Aug 2024

[Click here](#)

Uniformed Services

[RAF Regiment Gunner - Full Time Career with Apprenticeship](#)

Royal Air Force
(Added 28 Sep 2023 - 320 positions available)

The RAF Regiment is a highly specialised force with responsibility for providing Force Protection to enable and support air operations. Specialists in ground combat operations, the RAF Regiment contributes to the defence of RAF airfields in the UK and overseas, Forward Air Controlling, ceremonial duties, and support to Special Forces operations.

Closing date: 01 Aug 2024

Possible start date: 01 Sep 2024

[Click here](#)

[Metropolitan Police Service - Police Constable Degree Apprenticeship](#)

Metropolitan Police Service
(Added 08 Aug 2023 - 1000 positions available)

Join the Met as a police constable through our Degree Apprenticeship and start a career that matters. Find out if a career with the Met is what you're looking for and what kind of challenges, experiences and rewards you could have in store.

Closing date: 01 Jan 2025

Possible start date: 01 Feb 2025

[Click here](#)

Motor Home/ Caravan Technician

[Apprentice Caravan / Motorhome Technician](#)

GREENFIELDS CARAVAN & MOTORHOME SERVICING LTD
(Added today - 1 position available)

A position as an apprentice caravan / motorhome technician based in Camberley Surrey. Learning and working on a range of leisure vehicles from servicing, repairing and installation of a range of equipment. No two days are the same.

Closing date: 01 Jul 2024

Possible start date: 01 Sep 2024

[Click here](#)



Parents/Carers

Surrey

Apprenticeships Snapshot



Young people

“intouch”

<https://www.gov.uk/apply-apprenticeship>

Media - Sales

[Customer Sales Apprenticeship - Osterley](#)

SKY PLC

(Added 19 Jan 2024 - 12 positions available)

Join Sky's Contact Centre Apprenticeship, specialising in Loyalty Stay, Loyalty Change, or Welcome teams. Take calls, understand needs, gain a Customer Services qualification, and start a rewarding career delivering exceptional service to new and existing customers.

Closing date: 29 Feb 2024

Possible start date: 07 Oct 2024

[Click here](#)

Digital & Technology

[Digital & Technology Degree Apprenticeship 2024](#)

CAPGEMINI UK PLC

(Added 17 Jan 2024 - 10 positions available)

Choosing Capgemini means choosing a company where you will be empowered to shape your career in the way you'd like, where you'll be supported and inspired by a collaborative community of colleagues around the world. Join us and help the world's leading organisations unlock the value of technology and build a more sustainable, more inclusive world.

Closing date: 29 Feb 2024

Possible start date: 09 Sep 2024

[Click here](#)

Beauty Therapy

[Apprentice Beauty Therapist](#)

HAND PICKED HOTELS LIMITED

(Added 12 Oct 2023 - 1 position available)

As an Apprentice you will work within a great team in a rewarding environment on a full-time basis, with off-the-job training. Whilst learning the most professional standards within the beauty industry, you will learn to perform and deliver beauty treatments such as facials, massage, manicure, pedicure, make-up, eye treatments, and waxing services.

Closing date: 30 Mar 2024

Possible start date: 30 Apr 2024

[Click here](#)

Aeronautical Engineering

[Martin-Baker Mechanical Engineering Apprenticeship](#)

MARTIN-BAKER AIRCRAFT COMPANY LIMITED

(Added 03 Jan 2024 - 5 positions available)

Join us for a career in aerospace with a British engineering firm that is saving lives worldwide. When you work at Martin-Baker, you're providing pilots with their last form of defence. Our mission is simple - to save aircrew lives. Join us on this mission through one of our Apprenticeship Programmes, starting Autumn 2024.

Closing date: 25 Feb 2024

Possible start date: 03 Sep 2024

[Click here](#)

Civil Engineering

[CIVIL ENGINEER \(DEGREE\) APPRENTICE](#)

ATKINS LIMITED

(Added 29 Nov 2023 - 1 position available)

Atkins, operating under AtkinsRéalis is a leading global consultancy with over 80 years of design, engineering and project management expertise. Join our Apprenticeship Programme to be a part of the future of design and engineering.

Closing date: 20 Feb 2024

Possible start date: 02 Sep 2024

[Click here](#)

[Atkins are offering various roles click here to search for all current opportunities](#)

[Civil Engineering Apprenticeship](#)

TONY GEE AND PARTNERS LLP

(Added 7 days ago - 2 positions available)

Working as a civil engineering technician providing technical support to consulting engineers who provide design services and advice to construction clients on projects all over the world. These projects could be in different sectors including rail, bridge and building construction, marine, highways, power, commercial and industrial.

Distance: 5.8 miles ▶ [Journey time](#)

Closing date: 26 Apr 2024

[Click here](#)

Search for apprenticeships:

You can register on the websites below and set up alerts of searches in your particular area of interest where new opportunities will be emailed directly to you.

<https://www.gov.uk/apply-apprenticeship> - Search for apprenticeships

<https://www.notgoingtouni.co.uk/> Not going to Uni website with advertised apprenticeships

<https://www.indeed.co.uk/Apprenticeships-jobs> Indeed website

<https://www.getmyfirstjob.co.uk/> Apprenticeship search

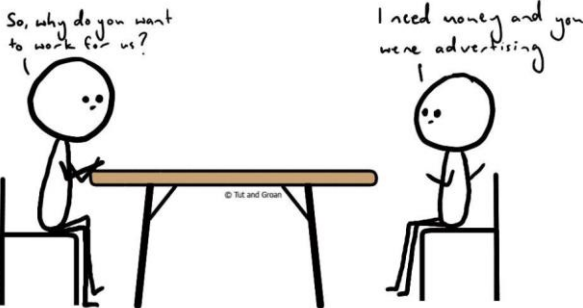
<https://www.e4s.co.uk/> Student job search site

<https://amazingapprenticeships.com/> see apprenticeship vacancy snapshot page

<https://targetapprenticeships.co.uk/>



If you get called in for an interview, prepare as you would for an exam. **Do your research on the company**, the job and also the market. Companies like – and expect – candidates to have looked into what they do, but not everyone bothers so it's a good way to stand out and impress potential employers.



Always dress appropriately/smartly for a job interview, you don't want to lose points with the employer just because you couldn't be bothered to iron your shirt.



A lot of school leavers find themselves in a catch-22 situation; they don't have any experience because they have just left school, but can't seem to get their foot in the door because they have no experience.

So you need to become your own sales person. Sit down and have a good think about what skills you've picked up and how they can be transferred to the workplace. That Saturday job you always moaned about can be transformed into a showcase of proven time management, responsibility, team work and initiative skills.



Helpful Resources

Interviews can be scary, especially if you have no experience of them, so do some mock interviews with your friends first. Think of the kind of questions you'll be asked and prepare for them. That will give you more confidence and help tackle nerves.

BARCLAYS | LifeSkills

Interview resources from LifeSkills give you tips, tools and advice to help you land a place at college, university, an internship or your first job. From crafting model answers to give interviewers the detail they are looking for and knowing what to research beforehand, to simulated interview practice



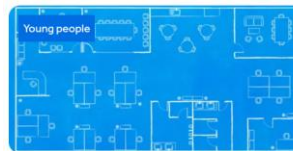
Different types of interview and assessments

Boost your interview preparation by exploring different interview formats and online tests to help you navigate and prepare.

11-19

Virtual interview practice

Use the Virtual interview practice tool to choose from five different interview contexts, from first jobs to volunteering.



[Click here to view all Barclays Lifeskills resources and help For school leavers and Starting your first job](#)

Assessment centre days: what to expect

What is an assessment centre? What happens there, and is it as scary as it sounds? No, it's not.



Interview questions fall into four main categories:

- [Questions about you](#)
- [Advice and Learning, tip tricky questions to asking questions](#)
- [Questions about why you want THIS job](#)
- [Competency-based questions](#)

Indeed.co.uk: <https://www.indeed.com/career-advice/interviewing/interview-questions-for-student>

[Interviewing | Indeed.com UK](#)



LMI: Careerometer – A tool that helps you compare jobs

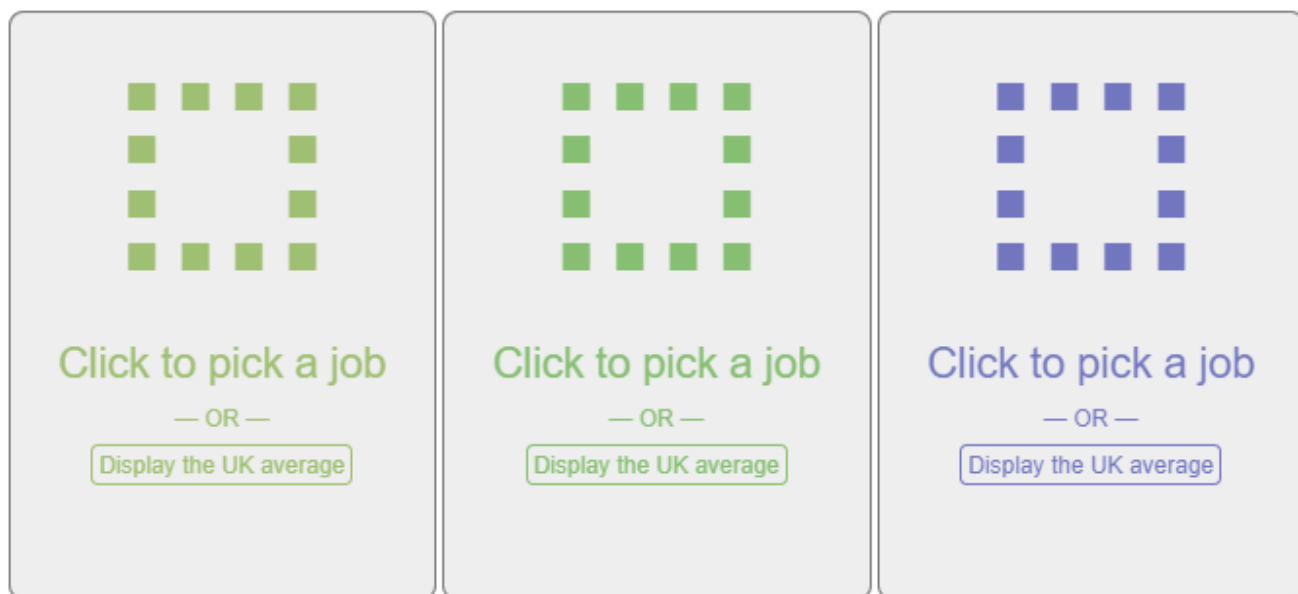
The [Careerometer](#) is a tool created by [LMI for All](#) and can be found on the Innervate website [here](#).

This useful tool allows you to compare the average wages and working hours of up to three jobs in England.

How to use it:

Type in the first career that you're interested in and select from the drop-down list, then add your second and third choices to see the comparison.

[>> Click here or on the image below to try out the Careerometer](#)



Find out more: lmiforall.org.uk